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AGENDA AND PROGRAMME OF WORK FOR 1995

The agenda of the Committee on Conferences for 1995 was approved by the Committee at its organizational session, on 23 March 1995, on the basis of a provisional agenda proposed by the Secretariat in document A/AC.172/1995/CRP.1. Accordingly, the approved agenda for 1995 is issued in the present document, together with an indication as to what documentation will be provided for the Committee's consideration in 1995.

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Agenda for 1995

1. Adoption of the agenda.

2. Calendar of conferences and meetings:

   (a) Adoption of the draft calendar of conferences and meetings for 1996-1997;

   (b) Improved utilization of conference-servicing resources:

      (i) Meeting statistics of United Nations organs;

      (ii) Consultations with bodies that underutilized the conference services available to them;

      (iii) Existing conference resources, facilities and services within the United Nations;

      (iv) Improved coordination of conferences within the United Nations system;

   (c) Consideration of the draft calendar of conferences and meetings of subsidiary organs of the Economic and Social Council for 1996-1997;

   (d) Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243.

3. Control and limitation of documentation: provision of written meeting records to subsidiary organs of the General Assembly.

4. Review of the proposed programme budget for the biennium 1996-1997: Conference services.

5. Adoption of the report.

Annotations

1. Adoption of the agenda

2. Calendar of conferences and meetings:

   (a) Adoption of the draft calendar of conferences and meetings for 1996-1997

The Secretariat will submit two written reports to the Committee at its substantive session in August 1995: the draft calendar of conferences and meetings for the biennium 1996-1997 and the consolidated statement of special conferences scheduled for 1996.

(b) Improved utilization of conference-servicing resources:

(i) Meeting statistics of United Nations organs

Sub-item 2 (b) (i) will be taken up on the basis of a written report containing meeting statistics on an expanded core sample of bodies, including figures on the capacity utilization of conference services (for interpretation and documentation) in New York, Geneva and Vienna. The annex to the report will contain a synoptic table by sector of meetings held during the bienniums 1992-1993 and 1994-1995 (using projections for the second half of 1995), including the notional cost of conference services provided, as well as a breakdown of meeting services and documentation costs.

(ii) Consultations with bodies that underutilized the conference services available to them

Under this sub-item, the Secretariat, in consultation with the Chairman, will provide an oral report on the consultations held between the Chairman of the Committee and the chairmen of organs concerned, where the utilization factor is lower than the established benchmark figure applicable for the last three sessions.

(iii) Existing conference resources, facilities and services within the United Nations

The Secretariat will submit a report on the matter to the Committee at its substantive session of 1995. The document will also contain the report on improved coordination of conferences within the United Nations system requested by the Committee under sub-item 2 (b) (iv).

(iv) Improved coordination of conferences within the United Nations system

As noted above, the report under this sub-item will be combined with the report under sub-item 2 (b) (iii).

(c) Consideration of the draft calendar of conferences and meetings of subsidiary organs of the Economic and Social Council for 1996-1997

The Committee will meet in June 1995 to review the draft calendar of conferences and meetings of subsidiary organs of the Economic and Social Council for 1996-1997.

(d) Requests for exceptions to section I, paragraph 7, of General Assembly resolution 40/243

In accordance with established procedure, chairmen of subsidiary organs of the General Assembly that wish to meet at Headquarters during the fiftieth session of the Assembly should submit their requests to the Chairman of the Committee on Conferences. Requests so received will be submitted to the Committee in a conference room paper, which will be issued as close as possible

to the opening of the session to ensure the inclusion of the fullest information available.

3. Control and limitation of documentation: provision of written meeting records to subsidiary organs of the General Assembly

The Secretariat will submit a report containing the replies of the six bodies concerned in accordance with the request by the General Assembly.

4. Review of the proposed programme budget for the biennium 1996-1997: Conference services

The Secretariat will submit to the Committee, for consideration at its 1995 substantive session, the relevant programme narrative of the proposed programme budget for the biennium 1996-1997: Conference services.

In the context of the Committee's consideration of the proposed programme budget for conference services for the biennium 1996-1997, the Secretariat will also make an oral report on actions taken to implement recommendations arising from the comprehensive study of conference services in New York.

In addition, the Secretariat will report orally on the application of technology in connection with the programme budget proposals of the Secretary-General.

Lastly, the Secretariat will present an oral report on the follow-up to the content of annex II to the report of the Committee on Conferences, 1/ in the context of the programme budget proposals.

5. Adoption of the report

Notes

1/ Official Records of the General Assembly, Forty-ninth Session, Supplement No. 32 (A/49/32/Rev.1).